Online Steering Group Meeting

29 January 2014

11:00 – 12:00 Bruxelles time (Central European Time)

1. Organisation of capacity building programme in Bruxelles

* finding an MEP who can let our group visit the EP and take part in the plenary
* communicating us required details on woman who will participate (First name, Last name, Organization, Position, Nationality, Date of birth, Passport/ID n°)

1. Budget changes submitted to European Commission
2. Further clarifications on budget allocations (roles that can be undertaken by staff, travels required to implement local activities, equipment…)
3. Further clarifications on procedure to follow and proofs to submit in order to get second tranche of pre-financing
4. Final products required from partners
5. Online call with European Parliament, DG Communication, on the “Act, React, Impact” Campaign. Proposed time: the week of the 10th of February (except on Wednesday 12th in the morning)
6. Project website
7. Date and time for next telephone conference
8. Any other business